Ligonier Borough Storm Water Authority
September 24, 2026
Meeting

Meeting Minutes:

Meeting called to order by Chairperson Carol Barton at 6:30 PM at the Ligonier Borough Municipal Building.

Board Members Present:

Carol Barton, Paul Goodfellow, Wade Stoner, and Gary Riffle, and consultant Paul Fry. Bill Wolford was absent.

Other Attendees:

Jan Shaw - Secretary/Treasurer Ligonier Borough
Lee Demosky - Solicitor
Jason Mash - Mash Engineering

Public Comment - None

Reading and Approval of Minutes from Previous Meeting

Minutes were read and motion made by Gary Riffle, second by Wade Stoner to accept minutes as presented. Motion Carried.

Communications - None

Bills for Payment

Wade Stoner made a motion to pay the bills presented. Gary Riffle provided the second and the motion carried.

Treasurer's Report

Gary reported the Authority had a balance of $18,688.01 as of August 27th. We had income of $21,521.97 and after paying tonight's bills, the ending balance is $38,988.63.

Finance Committee - Nothing to report

Engineer's Report (Jason Mash)

- No report but discussed the next round of billing. This will be approximately 150 new bills and they are for the commercial properties. October 1st was chosen for the mail date and November 1st for the due date.
- We have a significant number of delinquent accounts from the first and second billing cycles. Jan will check with Randy to see if they are paying their taxes.

Solicitor's Report (Lee Demosky)

- No report.

Old Business:

- The revised Stormwater Ordinance has been advertised in is on the agenda for the next Borough Council meeting..
- Gary made a motion to approve the proposal from Diversified Technology for the OneGov software platform with the understanding that an intermunicipal agreement between the Authority and the Borough will need to be in place to allow us to share the cost. Wade provided the second and the motion passed.
- Wade made a motion, with a second from Paul, to approve the credit manual once the indicated changes have been incorporated. The motion passed. It was discussed that Ron Ross should perform the residential applications and within 30 days. Jason will review the commercial applications.

New Business:

- Carol suggested that we develop a set of "Questions and Answers" or FAQ's to help Jan and Deb when dealing with customers and to post on a website.

Motion to adjourn was made by Gary Riffle at 7:11 PM, second by Wade Stoner, and the Motion Carried