

September 13, 2018

The regular meeting of the Ligonier Borough Council was held Thursday, September 13, 2018 at 7:00 PM in the Town Hall with Sam St. Clair presiding.

Members Present: Sam St. Clair, Matt Smith, James McDonnell, Mariah Fisher, Judy Hoffer, Jeff Craig. Absent was Terry Murphy.

Others Present: Secretary-Treasurer Paul Fry, Mayor Ormond "Butch" Bellas, Engineers Ben Faas & Greg Elliott, Solicitor Doug Welty, Police Chief John Berger, Zoning Officer Rick Schwab, Code Enforcement Officer Shawn Knepper. Absent was Fire Chief Steve Barron.

APPROVAL OF MINUTES

A motion was made by Matt Smith and seconded by Jeff Craig to approve the minutes of August 9, 2018 as presented. The motion carried with all in favor.

BILLS PAYABLE

A motion was made by Judy Hoffer and seconded by Mariah Fisher to approve the Bills Payable as also presented. The motion carried unanimously.

CONSENT CALENDAR

A motion was made by Mariah Fisher and seconded by Matt Smith to approve the Consent Calendar. The motion carried 6-0.

UNFINISHED BUSINESS

N/A

CORRESPONDENCE

Application received for Use of Diamond and facilities from the American Legion for Veterans Day Service Saturday, November 10, 2018 @ 11:00 AM. Also requested is Podium, Mic and PA System as well as Police Protection to block off Diamond.

A motion was made by James McDonnell and seconded by Jeff Craig to approve the request from the American Legion. All of Council was in favor.

Request received from Abigails Coffeeshouse to put up a 2 x 6 banner over their door for the 20th year anniversary celebration starting October 1, 2018 through the 7th.

A motion was made by James McDonnell and seconded by Judy Hoffer to approve the banner for Abigails. The motion carried with all in favor.

Signage Request received from Fort Ligonier Days, Inc. for Fort Ligonier Days Festivities October 12-14, 2018. Signs are to be place around Diamond, East & West Main Street, North and South Market and throughout the Borough one month prior to the festival. Also requested is to hang event banners around the Diamond and on East and West Main Streets. These banners will be up for approximately one month prior to the festival, and will be removed the day after the festival.

Fort Ligonier Days list of Temporary Festival Area and Sales Permits received from Fort Ligonier Days, Inc.:

Proposed Temporary Festival Areas

1. Pioneer Presbyterian Church yard
2. Ramada Ligonier parking lot

3. West Main Street and Walnut Street - (LV Railroad Association, Fort Allen Antique Farm Equipment
4. Thistledown at Seger House – 221 West Main Street
5. Ligonier Valley YMCA
6. Rosalie Keslar, lot behind 331-333 West Main Street
7. St. James Lutheran Church, 300 W. Main Street – church yard
8. Nick's Kitchen & Catering – Tent set up outside 337 West Main Street

Requests for Sales Permits

1. Pioneer Presbyterian Church
2. Ramada Ligonier
3. Fort Allen Antique Farm Equipment
4. Ligonier Valley Railroad Association
5. Ligonier Valley YMCA – 33 vendor spots, including Kids Korner, crafts and food vendors
6. Rosalie Keslar – 39 10'x10' spaces
7. St. James Lutheran Church
8. Nick's Kitchen & Catering

A motion was made by Jeff Craig and seconded by Matt Smith to approve the signage request received from Fort Ligonier Days, Inc. as well as the list of Temporary Festival Area and Sales Permits. The motion carried with all of Council in favor.

A temporary 3' x 4' Banner request for an Intergenerational Project was received from Graceful Aging Wellness Center @210 W Church Street to hang on their door until October 30th, 2018.

A motion was made by Matt Smith and seconded by Mariah Fisher to approve the request for the Banner by Graceful Aging Wellness. All of Council was in favor.

Letter received from Fort Ligonier requesting use of Loyalhanna Street Parking Lot B for Event Parking for The Cannon Ball Saturday, September 22, 2018 from 6-8:30 PM. It is requested to have the meters bagged by 5:00 PM. Permission is also requested to use the Borough's bus parking lot parallel to Route 30.

A motion was made by James McDonnell and seconded by Mariah Fisher to approve the request from Fort Ligonier. The motion carried unanimously.

A letter was received from LVMS for their annual 5K Race planned for Friday, October 19, 2018 from 11AM – 12PM. As always, Chief Berger and the LV first responders are in the process of being contacted for their assistance and support.

A motion was made by Jeff Craig and seconded by Matt Smith to approve LVMS 5K Race on October 19, 2019 11AM – 12PM. All was in favor.

Letter received from the LV Chamber of Commerce requesting permission to use the lampposts in front of the shops around the Diamond and if needed, on North & South Market Streets, East & West Main Streets and Town Hall Courtyard for the annual Scarecrow Contest from October 17-November 4, 2018.

A motion was made by James McDonnell and seconded by Judy Hoffer to approve LV Chamber of Commerce to use the Lampposts for the Annual Scarecrow Contest. All of Council was in favor.

COMMITTEE REPORTS

PARKS & RECREATION

Mariah Fisher, Parks & Recreation Chair reported that the weather has not cooperated as well as hoped this month. Darr Construction has assured that they are still on track to be finished prior to Fort Days. Crews will be working most Saturdays to make up for time lost due to rain. The milling of roadways began this morning and new asphalt paving will begin Friday. The new crosswalks are to be started this coming Monday. The roof on the Bandstand is anticipated to be completed next week. Work will begin on repainting the decorative scrollwork on the Bandstand and hoped to have it finished by the weekend. The light standards are almost all up. The outer perimeter of the light standards is energized and lit. The landscapers have begun work throughout the Diamond with small Dogwood trees being planted. More trees are expected to arrive Friday. Next Tuesday or Wednesday the larger trees will begin arriving. The committee is preparing for the Grand Opening Celebration. It is scheduled for Friday, October 5th from 3-9 PM. The Ceremony will be held at 3PM to discuss the project and celebrate its completion. Three live bands and entertainment will follow. Joe Golden and Pat Petrarca are scheduled to play from 4-5:30 PM. Almost Sinatra led by John Noble will play from 5:30-7:30 PM and the evening will finish with The Bricks playing from 7:30-9PM. The Borough will be giving away free popcorn and snow cones from Snowie Ice. The Ligonier Fire Department will be selling hotdogs, hamburgers and drinks. We will also have a Caricature artist and balloon animals. Everyone is encouraged to come and support the festivities and see the finished Diamond. Everyone also is reminded that the inner Diamond is still an active work zone and not open to the public. Please remain on the sidewalks.

Mariah thanked Darr Construction and EADS group for all their hard work on the Diamond Project.

TOWN HALL

Chair, Judy Hoffer reported that a letter was received from TMR Roofing indicating that the Town Hall roof repair is delayed due to weather and Diamond Project.

Judy added that the EADS Group from Johnstown is in town and prepping for new gas lines around the Borough.

PUBLIC WORKS

In the absence of Chairman Terry Murphy, Public Works Director Paul Fry reported that the Public Works Crew has been nursing and discussing the condition of their 1979 10 ton dump truck. It is still running but felt not needed anymore due to replacing parts & safety. Public Works would like to ask Council's permission to attempt to put it up for auction on Municipal Bid.

A motion was made by Jeff Craig and seconded by James McDonnell to sale the 1979 10 ton Dump Truck. The motion carried with all in favor.

PUBLIC SAFETY

Chairman Jeff Craig reported that there will be a public meeting at 7:00 PM with doors opening at 6:30 PM Tuesday, September 18th at the LV High School auditorium for the LV Consolidated Police Plan.

FINANCE

Chairman James McDonnell reported that tomorrow will begin the preliminary talks regarding 2019 budget. Hoping to present something in November to be approved in December.

PLANNING / PERSONNEL

Chairman Matt Smith reported that there will be contract talks soon.

NEW BUSINESS

Resolution 2018:

Resolution adopting the 2018 Dates for Fort Ligonier Days Festival and Fee Schedule.

A motion was made by Jeff Craig and seconded by Judy Hoffer to approve Resolution 2018. All of Council was in favor.

Letter to Laurel Mountain Borough Law Agreement:

To terminate the joint municipal agreement for limited law enforcement services between the Borough of Ligonier and the Borough of Laurel Mountain on December 31, 2018. The Borough of Ligonier intends to become part of the LV Consolidated Police Department with Ligonier Township effective January 1, 2019.

Paul stated that the terms of agreement is either 60 or 90 days notification of termination. Therefore it is stated that it is a possible termination, thereby having the ability to back out if needed.

A motion was made by Matt Smith and seconded by Jeff Craig to accept and send the letter to Laurel Mountain Borough. The motion carried unanimously.

Subdivision / Land Development Letter of Credit – J.C. Horrell Builder, Inc.:

Secretary-Treasurer Paul Fry explained that if by chance something would happen in the middle of the project and it was not completed this would ensure proof of funds that it can be finished by someone else.

A motion was made by Matt Smith and seconded by Jeff Craig to accept the Subdivision / Land Development Letter of Credit for Jeff Horrell. The motion carried with all in favor.

Matt Smith added that at a recent Planning Commission meeting it was decided to recommend to Council their approval of the Land Development Application pending a few minor errant items.

A motion was made by Matt Smith and seconded by Jeff Craig to approve Land Development Application for J.C. Horrell Builder, Inc. The motion carried 6-0.

PUBLIC COMMENT

Richard Flickinger commended the Borough crew for keeping the 79 Dump Truck running as long as they did.

LV Chamber of Commerce Director Scott Haines introduced new employee Alberta Evans taking over for departing Amber Carney.

COMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS

Secretary-Treasurer Paul Fry thanked Amber Carney for all her help.

Greg Elliott of EADS submitted payment application #6 for Darr Construction in the amount of \$574,315.13.

A motion was made by James McDonnell and seconded by Mariah Fisher to pay Darr Construction. The motion carried with all in favor.

Chief John Berger asked to have Officer Daniel Dorazio removed from probation. Chief Berger stated that he should have taken him off last month but forgot.

A motion was made by Jeff Craig and seconded by Mariah Fisher to remove Officer Daniel Dorazio from probationary to regular part-time status. All of Council was in favor.

Mayor Ormond “Butch” Bellas announced that Ligonier Borough Trick or Treat night will be Wednesday, October 31, 2018 from 6PM – 8PM.

MOTION TO ADJOURN

A motion was made by Jeff Craig and seconded by Judy Hoffer to adjourn the meeting. All of Council was in favor. The meeting was adjourned at 7:40 PM.

Respectfully submitted,

Paul A Fry
Secretary-Treasurer
Office Manager