

August 14, 2014

The regular meeting of the Ligonier Borough Council was held Thursday, August 14, 2014 @ 7:00 PM in the Town Hall with Robert Helterbran presiding.

Members present: Robert Helterbran, James McDonnell, Judy Hoffer, Matt Smith, Pat Scanlon, and Mike Bieterman. Absent was Sam St Clair.

Others present: Secretary-Treasurer Paul Fry, Mayor Ormond "Butch" Bellas, Solicitor George Welty, EADS Engineer Jake Bolby. Absent was Police Chief John Berger.

APPROVAL OF MINUTES

A motion was made by Pat Scanlon and seconded by Matt Smith to approve the minutes of July 10, 2014 as presented. The motion carried unanimously.

BILLS PAYABLE

A motion was made by James McDonnell and seconded by Judy Hoffer to approve the Bills Payable as presented. All were in favor.

CONSENT CALENDAR

A motion was made by Judy Hoffer and seconded by Matt Smith to approve the Consent Calendar. The motion carried with all in favor.

A letter of resignation was received from Sam St Clair resigning his seat on Council due to personal reasons.

A motion was made by Pat Scanlon and seconded by James McDonnell to accept the resignation of Sam St. Clair with regret. All were in favor.

It was reported that the personnel committee held a meeting regarding the resignation of Councilman Sam St Clair prior to the meeting and to discuss candidates to replace Sam St Clair in his unexpired term.

A motion was made by Pat Scanlon and seconded by Matt Smith to appoint Margaret Garland to serve the remainder of Councilman Sam St. Clair's term. The motion carried 5-0.

A motion was made by Pat Scanlon and seconded by Judy Hoffer to send Sam St Clair a thank you letter for his service to Ligonier Borough. All were in favor.

UNFINISHED BUSINESS

N/A

CORRESPONDENCE

Application was received for Ligonier Volunteer Hose Co. #1 to display a canvas banner at Mellon Park July 26, 2014 to advertise Fund Raiser and to close N. Fairfield Street to hold the Fund Raiser Event.

A motion was made by James McDonnell and seconded by Judy Hoffer to allow the banner to remain in place. All were in favor.

Request also received from Ligonier Volunteer Hose Co. #1 to hold their second annual Melt Down ice cream festival August 30, 2014 from 5-8PM. The planned entertainment is "Old 97-Johnny Cash Tribute Band." Dave Gelman from The Creamery is generously underwriting the cost of the band. The firemen request to hold a boot drive during the event and ask that the

meters be bagged on the four corners to position fire apparatus as well as permission to erect signs and banners in conformance with the Borough Code.

A motion was made by James McDonnell and seconded by Pat Scanlon to approve the request provided the fireman apply for sign permit. All were in favor.

A letter was received from Annie Urban, Executive Director of Fort Ligonier asking Council to consider supporting the Musket Ball by donating a one-year free parking pass as a unique auction item to help raise funds for Fort Ligonier's educational programs, historic preservation efforts, and operations.

A motion was made by Judy Hoffer and seconded by James McDonnell to approve a 6-month only parking permit to be auctioned off for Lot B from April –October 2015. The individual holding the pass must provide the borough office with their License Plate and Name. The motion carried unanimously.

Rotary Treasurer, Bruce Robinson presented a certificate from the IRS dated July 17, 2014 that shows the tax exempt status for Ligonier Rotary is now in current status.

Letter received from the LV Chamber of Commerce donating \$400 as a thank you for Council bagging meters for Chamber sponsored events.

COMMITTEE REPORTS

PARKS & RECREATION

It was reported that the Boxwoods have been planted on the Diamond.

Friendship Park inspection update was received from Leathers July 18, 2014. It was indicated that 70 volunteers would be needed. The project should be completed over a 5 day construction period costing \$110,000. McDonnell reported upon speaking with Bridget Horman; she feels there would be no problem in recruiting the volunteers needed. It is understood that the Rotary's plan is to begin the fundraising for the project this fall with the project to commence next year.

Secretary-Treasurer Paul Fry reported that in 1994 it cost \$65,000 to construct Friendship Park.

TOWN HALL

Town Hall chair, Judy Hoffer reported that two wireless microphones have been replaced for Town Hall. The Town Hall Committee is looking into replacing the Court Yard side windows in the Town Hall.

Secretary-Treasurer Paul Fry added last year with the help of EADS he applied for a grant for a generator for Town Hall. FEMA awarded a generator to be shared by Ligonier Borough and Ligonier Township. It is a 600-700 AMP generator on a 12 foot trailer and housed in Ligonier Public Works building.

EADS electrical engineer will need to advise the Borough on what type of a transfer switch can be placed into the entrance panel.

PUBLIC WORKS

Pat Scanlon reported that the seal coating has been completed along with the help of Ligonier Township. Directional sign upgrade with EADS Engineer intern is still a work in progress and should finish up next week.

Public Works continues to mow the parks and pick up brush.

President Helterbran reported receiving a request today to discuss making the alley beside Mack Darr; College Alley, one-way to Church Street. It was noted that there have been many

occasions that someone has been coming down a little too fast and cutting out onto Main Street as well as people going up the hill meeting a car coming the other way and having to back down onto Main Street.

It was suggested to send the matter to the Streets Committee and Chief Berger.

PUBLIC SAFETY / SHADE TREE

Matt Smith, Chairman of the Public Safety Committee requested on behalf of Chief Berger to take Officer Kenneth Burke off his 6 month probation and be paid retroactive for shifts worked between July 10 and August 14, 2014.

A motion was made by Matt Smith and seconded by Pat Scanlon to grant Chief Berger's request and remove Kenneth Burke from probation. The motion carried unanimously.

FINANCE

N/A

PERSONNEL / PLANNING COMMITTEE

A motion was made by Matt Smith and seconded by Judy Hofer to nominate Pat Scanlon for Vice President of Council. All were in favor.

An executive session was called for Personnel @ 7:39 PM. Council returned at 8:01 with no action taken.

NEW BUSINESS

N/A

PUBLIC COMMENT

N/A

COMMENDATIONS & COMMENTS from OFFICERS and DEPARTMENTS

Secretary-Treasurer Paul Fry updated Council on the Armory property. Economic Growth and Montgomery Rust have parted ways. A new contractor has been hired; Inselmini of Latrobe PA. The homes do not have laundry rooms or garages in the plans. This is something that will be changing in the new plans.

SOLICITOR

N/A

FIRE CHIEF / REP.

N/A

ENGINEER

Jake Bolby, EADS Engineer reported that the street sign updating will be completed early next week.

EADS is looking into what is needed electrical wise for the Emergency Generator. EADS reported that no formal documents have been received regarding the YMCA Expansion for final approval. The site engineer was to deliver the documents and EADS is still waiting.

POLICE CHIEF

N/A

Mayor Ormond "Butch" Bellas thanked Council for passing the Radar Gun Resolution and for taking Officer Ken Burke off of probation.

President Helterbran thanked everyone for coming. Next meeting will be Thursday, September 11, 2014

Judy Hoffer thanked Holly Mowrey of the LV Chamber of Commerce for all her hard work with the recent "Stroll."

MOTION TO ADJOURN

A motion was made by Pat Scanlon and seconded by Matt Smith to adjourn the meeting. All were in favor. The meeting was adjourned @ 8:13 P.M.

Respectfully submitted

Paul A Fry
Secretary-Treasurer
Office Manager