

November 8, 2018

The regular meeting of the Ligonier Borough Council was held Thursday, November 8, 2018 @ 7:00 PM in the Town Hall with Sam St. Clair presiding.

Members Present: Sam St. Clair, Matt Smith, James McDonnell, Mariah Fisher, Jeff Craig, and Terry Murphy. Absent was Judy Hoffer.

Others Present: Secretary-Treasurer Paul Fry, Mayor Ormond "Butch" Bellas, Engineers Ben Faas & Greg Elliott, Solicitor George Welty, Police Chief John Berger, Zoning Officer Rick Schwab. Absent was Fire Chief Steve Barron and Code Enforcement Officer Shawn Knepper.

APPROVAL OF MINUTES

A motion was made by Jeff Craig and seconded by Matt Smith to approve the minutes of October 8, 2018 as presented. All of Council was in favor.

BILLS PAYABLE

A motion was made by Matt Smith and seconded by Mariah Fisher to approve the Bills Payable. The motion carried unanimously.

CONSENT CALENDAR

A motion was made by James McDonnell and seconded by Jeff Craig to approve the Consent Calendar as also presented. The motion carried 6-0.

UNFINISHED BUSINESS

N/A

CORRESPONDENCE

Request received from the LV Chamber of Commerce for continued support to display the candlelight luminaries during the upcoming holidays from November 24-December 22, 2018. Locations include the Diamond, first through third blocks of East Main, first block of West Main, first block of North and South Market and first block of North Fairfield.

A motion was made by Mariah Fisher and seconded by Terry Murphy to approve the request for the candlelight luminaries. The motion carried with all in favor.

Letter received from the LV Chamber of Commerce requesting Borough police to detour traffic for Santa's Arrival 6:30 PM Friday, November 23, 2018. Also requested is to bag meters on the Northeast quadrant of the Diamond by Town Hall and the first four meters on Fairfield Street beside the YMCA for Misty Haven Carriages.

A motion was made by James McDonnell and seconded by Matt Smith to approve the request from the LV Chamber of Commerce to detour traffic for Santa's Arrival 6:30 PM Friday, November 23, 2018. The motion carried unanimously.

Request received from the LV Chamber of Commerce to bag two meters in front of the Library, 9AM – 5PM for the Kettle Corn vendor for Christmas Town Wide Open House Sunday, December 2, 2018 and the first four meters on Fairfield street by the YMCA 10AM-5PM for Misty Haven Carriages.

A motion was made by James McDonnell and seconded by Matt Smith to approve the above request. All of Council was in favor.

A motion was made by Matt Smith and seconded by Jeff Craig to activate the fire police for Santa's Arrival Friday, November 23, 2018. The motion carried unanimously.

COMMITTEE REPORTS

PARKS & RECREATION

Mariah Fisher, Parks & Recreation Chair reported that the Diamond Project is almost complete with just a few punch list items remaining. The fence is now down. The plaques have arrived and are being installed on the benches and lampposts. The Diamond irrigation system has been winterized as well as the Friendship Parks Restrooms which are now closed for the season. Friendship Park will remain open however as long as the weather permits.

Mariah ended her report announcing that Veteran Days Parade and ceremony will take place Saturday, November 10th at 11AM on the West side of the Diamond.

TOWN HALL

In the absence of Chair Judy Hoffer, Secretary-Treasurer Paul Fry reported that the Town Hall elevator was serviced and has passed inspection this week. Johnson Controls was in and serviced the air handlers and prepared the AC Chiller unit for the winter season.

The speakers above the stage facing the auditorium were repaired by CZ Sound and seem to be working well.

PUBLIC WORKS

Chairman Terry Murphy reported that the leaves are coming down fast now and being picked up all over town.

PUBLIC SAFETY

Jeff Craig, Chairman of Public Safety reported that the LV Police Commission met October 16th for their inaugural meeting as well as today, November 8, 2018 and are getting organized. It was reported that it was voted to retain Mark Sorice as Solicitor. A lot of planning activity is taking place getting ready to transfer everything on January 1st. The LV Police Commission has begun to look at the interim facilities plan to see what is needed at the Borough building to accommodate the two chiefs and administrative offices and have also looked at the Township building to see what is needed there. The officers and vehicles will be housed at the Township building.

Township Supervisor Stefanie Verna will meet with Jan Shaw of the Borough and Roxanne Shadron of the Township regarding payroll and bills.

FINANCE

Chairman James McDonnell reported that this year's budget is in pretty good shape. McDonnell reminded all departments to spend wisely.

The 2019 balanced draft budget was presented with no tax increase. McDonnell thanked Paul Fry, Jan Shaw and the Finance Committee in getting the budget done. The draft budget will be available in the Borough office for anyone wishing to review.

PLANNING / PERSONNEL

Councilman Matt Smith called for a brief executive session for personnel matters @ 7:13PM.

Council returned from executive session at 7:40 PM.

A motion was made to approve Laborers Union Contract pending signatures from union and to authorize our officers to sign upon receipt of signed contract. All of Council was in favor.

Matt Smith added that upon the recent death of Planning Commission member Dave Wasemann there is a vacancy which will need to be filled. Anyone interested is asked to please send a letter of interest to Matt Smith at the Town Hall.

Secretary-Treasurer Paul Fry noted another recent death of a member on the Zoning Hearing Board, James Kistler. However there are two alternates in which one may want to step up.

NEW BUSINESS

235 Bunger Street Land Use Development Plan:

Jeff Horrell submitted revised development plans relocating utilities for his planned three-unit condominium. It was noted that the Planning Commission has previously reviewed the plans and recommend approval.

A motion was made by Matt Smith and seconded by Jeff Craig to approve the revision on plans for 235 Bunger Street. The motion carried with all in favor.

Jeff Horrell Subdivision:

A motion was made by Matt Smith and seconded by Mariah Fisher to approve the subdivision. All was in favor.

YMCA Subdivision:

Upon previous Planning Commission review, the YMCA Subdivision was recommended for approval.

A motion was made by Matt Smith and seconded by Mariah Fisher to approve the YMCA Subdivision Plan. The motion carried unanimously.

PUBLIC COMMENT

Richard Flickinger praised Jeff Craig in regards to his efforts with the Joint Police Departments. Flickinger also questioned Council on the status of Jerry Mattern's lot.

President St. Clair stated that it has been cleaned up.

Flickinger further questioned Council as to why the new crosswalks are not straight.

It was answered that they had to go through Penn Dot approval in regards to lining up with the ADA ramps.

RECOMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS

Secretary-Treasurer Paul Fry stated that the Town Hall will be closed Monday, November 12, 2018 for Veteran's Day.

Fry also reminded everyone to not blow their leaves into the street.

Fry closed his report by wishing everyone a Happy Thanksgiving.

Solicitor Welty asked for approval to advertise for the proposed ordinance for the New Ligonier Valley Police Department to become effective January 1, 2019 and abolishing the existing Ligonier Borough police department. Solicitor Welty also wished all a Happy Thanksgiving.

A motion was made by Jeff Craig and seconded by Mariah Fisher to authorize Solicitor Welty to advertise the proposed ordinance. All of Council was in favor.

Engineer Greg Elliott reported that the approximate 45 punch list items have nearly been completed on the Diamond Project. There are still a few things left to do such as cleaning the concrete pavers. Payment application Request #8 in the amount of \$230,942.89 has been submitted by Darr Construction.

A motion was made by Mariah Fisher and seconded by Jeff Craig to pay Darr Construction \$230,942.89. All of Council was in favor.

Zoning Officer Rick Schwab wished all a Happy Thanksgiving.

In the absence of Town Hall chairperson Judy Hoffer, Mayor Ormond Bellas provided all of Council with a punch list for needed electrical repairs in the Auditorium. Sam St. Clair authorized Paul Fry to have an electrician come in and look at the auditorium.

President Sam St. Clair also wished everyone a Happy Thanksgiving as well.

MOTION TO ADJOURN

A motion was made by James McDonnell and seconded by Terry Murphy to adjourn. All of Council was in favor. The meeting was adjourned at 8:10 PM.

Respectfully submitted,

Paul A Fry
Secretary-Treasurer
Office Manager