

**June 14, 2018**

The regular meeting of the Ligonier Borough Council was held Thursday, June 14, 2018 at 7:00PM in the Town Hall with Sam St. Clair presiding.

**Members Present:** Sam St. Clair, James McDonnell, Mariah Fisher, Judy Hoffer, Jeff Craig and Terry Murphy. Absent was Matt Smith.

**Others Present:** Secretary-Treasurer Paul Fry, Mayor Ormond "Butch" Bellas, Engineer Jake Bolby, Solicitor George Welty, Police Chief John Berger, Fire Chief Steve Barron, Zoning Officer Rick Schwab, and Code Enforcement Officer Shawn Knepper.

#### **APPROVAL OF MINUTES**

**A motion** was made by Mariah Fisher and seconded by Judy Hoffer to approve the minutes of May 10, 2018 as presented. All of Council was in favor.

#### **BILLS PAYABLE**

**A motion** was made by Judy Hoffer and seconded by Mariah Fisher to approve the Bills Payable. The motion carried unanimously.

#### **CONSENT CALENDAR**

**A motion** was made by Terry Murphy and seconded by James McDonnell to approve the Consent Calendar. The motion carried with all in favor.

#### **UNFINISHED BUSINESS**

N/A

#### **CORRESPONDENCE**

A request was received from LV Chamber of Commerce Executive Director Scott Haines for the Summer in Ligonier Arts and Crafts Show to be held on July 20-21, 2018 in Lot B from 9AM – 5PM.

**A motion** was made by Judy Hoffer and seconded by Mariah Fisher to approve the request for Summer in Ligonier Arts and Crafts Show by the LV Chamber of Commerce. The motion carried 6-0.

A request was received from the LV Hose Co. #1 to close College Alley between Church and Vincent Streets during the Stroll August 10, 2018 between 4 and 10PM as well as set up grills and sell hamburgers, hotdogs and soft drinks during the Stroll for fundraising.

**A motion** was made by James McDonnell and seconded by Judy Hoffer to approve the request from LV Hose Co. #1. All of Council was in favor.

#### **COMMITTEE REPORTS**

##### **PARKS & RECREATION**

Chairperson, Mariah Fisher reported that according to contractor Darr Construction, the Diamond Project is on schedule. The detour of traffic should be changed to the other side of the Diamond within 2-3 weeks. There has been a change order approved this week in the amount \$4,619.00 for an inlet box and pipe adjustments which were causing interference with the new gas main. The bandstand roof work will begin within the next week or so. Concrete pavers will be delivered in about 3 weeks. It was reported that word was received from Halka Nursery of New Jersey, where the trees for the Diamond Project are being kept that two of the sugar maples will need to be replaced because they developed frost crack and no longer recommended to be used for the project. The replacements are going to be of the same size and caliper as originally chosen. Pictures will be received soon. Parks and Recreation

Committee will meet and organize unveiling mid to late September with the LV Chamber on a ribbon cutting ceremony.

Mariah added that the trees and landscaping should begin in September as Darr should be finished in August.

### **TOWN HALL**

Chairperson Judy Hoffer reported that the new Air Conditioning at the Town Hall is working fine. Still waiting for the new windows to arrive and be installed. All old and bad insulation in the boiler room has been removed. No update for Town Hall roof repairs.

Hoffer closed by adding that Darr Construction has not yet started to relocate the sump pump drain approved last month.

### **PUBLIC WORKS**

Chairman Terry Murphy reported that public works has completed the work on the storm drains using brick and mortar.

Yard waste pick up offered to residents is currently being taken near the township building and burned. Complaints are beginning to be heard about the burning. The matter is being looked into.

### **PUBLIC SAFETY**

Chairman Jeff Craig reported that the special committee established a scope of work for an administrative assistant for the police department. It is a part-time position with 8-10 hours per week. If consolidation goes through it will be a temporary part-time position. It was not advertised because it is a part-time position. The special committee has a candidate.

**A motion** was made by James McDonnell and seconded by Judy Hoffer for an executive session. The motion carried. Council went in to executive session 7:24 PM and returned at 7:47 PM.

**A motion** was made by Jeff Craig and seconded by Mariah Fisher to hire Laurel Ross as part-time administrative assistant for Ligonier Borough Police Department at a rate of \$15.00 an hour. The motion resulted in a tie with James McDonnell, Terry Murphy and Judy Hoffer voting no. Mayor Ormond "Butch" Bellas broke the tie by voting to hire Laurel Ross as administrative assistant for the Ligonier Borough Police Department for no more than 8-10 hours a week at a rate of \$15.00 an hour.

### **FINANCE**

Chairman James McDonnell reported that the budget is in good order and is being watched closely.

### **PLANNING / PERSONNEL**

In the absence of Chairman Matt Smith, James McDonnell reported that Joint Comprehensive Plan draft is on the Borough office counter for review at the Town Hall.

New Employee Manual is also available for review. Comments should be brought to the attention of Matt Smith.

### **NEW BUSINESS**

N/A

### **PUBLIC COMMENT**

Judy Marseglia of 312 N. Fairfield Street commented on high traffic concerns so close to the playground with all the children around.

Vic Smith of 120 N. Market Street Rear reported that the Trail Head Park is moving forward. The Township has been clearing trees. They are in receipt of signed documents from First Energy and a deck permit has been secured.

Richard Flickinger of 422 Summit Avenue questioned if there will be a public hearing on the Joint Comprehensive Plan. It was answered that there would be a public hearing.

**COMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS**

Fire Chief Steve Barron thanked Council for approving the request of LV Hose Co. #1.

Engineer Jake Bolby presented to Council Payment application #3 for the Diamond Renaissance Project in the amount \$305,454.59. It is recommended to pay.

**A motion** was made by Mariah Fisher and seconded by Judy Hoffer to approve payment of #3 Payment Application in the amount of \$305,454.59. All of Council was in favor.

Zoning Officer Rick Schwab reported that May was a busy month.

Police Chief John Berger reported a recent rash of thefts of stolen purses from Giant Eagle. Berger warned everyone to lock your doors.

Mayor Ormond "Butch" Bellas reminded everyone to please cut their grass.

**MOTION TO ADJOURN**

**A motion** was made by Judy Hoffer and seconded by Jeff Craig to adjourn. The vote was unanimous. The meeting was adjourned at 7:52 PM.

Respectfully submitted,

Paul A Fry  
Secretary-Treasurer  
Office Manager