

**February 14, 2019**

The regular meeting of the Ligonier Borough Council was held Thursday, February 14, 2019 @ 7:00 PM in the Town Hall with Sam St. Clair presiding.

**Members Present:** Sam St. Clair, Matt Smith, James McDonnell, Mariah Fisher, Judy Hoffer, Jeff Craig, and Terry Murphy.

**Others Present:** Secretary-Treasurer Jan Shaw, Streets Supervisor Ron Ross, Mayor Ormond "Butch" Bellas, Engineer Ben Faas, Solicitor George Welty, Assistant Police Chief Mike Matrunic. Absent was Fire Chief Steve Barron, Zoning Officer Rick Schwab, Code Enforcement Officer Shawn Knepper and Police Chief John Berger.

**APPROVAL OF MINUTES**

**A motion** was made by James McDonnell and seconded by Judy Hoffer to approve the minutes of January 10, 2019 as presented. All of Council was in favor.

**BILLS PAYABLE**

**A motion** was made by Mariah Fisher and seconded by Matt Smith to approve the Bills Payable as also presented. The motion carried with all in favor.

**CONSENT CALENDAR**

**A motion** was made by Jeff Craig and seconded by Judy Hoffer to approve the Consent Calendar as presented. The motion carried 7-0.

**UNFINISHED BUSINESS**

N/A

**CORRESPONDENCE**

Letter was received from LV Chamber of Commerce presenting \$200 to the Borough for continued support and assistance with the Annual Ice Fest event.

Letter received from LV Chamber of Commerce requesting to bag all the meters around the Diamond Park and all meters that make up the first block of East and West Main Streets Monday, June 10, 2019 @ 4pm for an Antique Motorcycle Show.

**A motion** was made by James McDonnell and seconded by Judy Hoffer to approve the request from the LV Chamber of Commerce. The motion carried with all in favor.

Letter received from LV Chamber of Commerce requesting free parking for six Saturdays in 2019 in which LV Chamber conducts their signature events beginning with Saturday, March 23, 2019 for Soup's On, Wine Walk May 11, Antique's on Diamond June 1 & August 24, Summer in Ligonier July 20<sup>th</sup> & Pumpkin Spice November 2, 2019.

**A motion** was made by Mariah Fisher and seconded by James McDonnell to approve the request for LV Chamber's six Saturday's in 2019. The motion carried unanimously.

Diamond & Bandstand application received from American Legion for Memorial Day Service Monday, May 27, 2019 @ 11AM.

**A motion** was made by James McDonnell and seconded by Judy Hoffer to approve. All of Council was in favor.

**A motion** was made by Judy Hoffer and seconded by James McDonnell to activate the Fire Police for the Memorial Day service Monday, May 27, 2019. The motion carried 7-0.

## **COMMITTEE REPORTS**

### **PARKS & RECREATION**

Chairman James McDonnell welcomed Jan Shaw on her inaugural meeting as Borough Secretary-Treasurer.

McDonnell wished all women present a Happy Valentine's Day.

McDonnell reported the Ligonier Rotary is looking into proceeding with establishing a viable Tennis Court facility. It is a slow moving process and updates will be relayed to Council.

### **TOWN HALL**

Chairwoman Judy Hoffer reported that it is nice seeing the work of the heated sidewalks on the Diamond. Hoffer reported some structural damage downstairs with plaster falling off a wall in the hallway. Public Works crew did a lot of the labor for the project and a plasterer was called in and will repair tomorrow evening.

### **PUBLIC WORKS**

Chairman Terry Murphy reported having a meeting regarding grant money to purchase some new equipment at Public Works including a Loader and a Chipper.

Newly appointed Streets Supervisor Ron Ross plans to apply for a 904 Grant to fund this equipment by the end of March.

Terry Murphy mentioned that the Public Works Committee will be coming up with a revised list of what is and what is not accepted for brush pick up.

### **PUBLIC SAFETY**

Chair Mariah Fisher reported that the Engine truck went into the garage for service. The fuel line was misfiring and total cost to repair is \$5,627.22.

It was also explained that the Tower truck is also in need of repair at approximately \$3,500. Public Safety is waiting to hear to exact amount it will cost to repair the Tower truck.

**A motion** was made by Mariah Fisher and seconded by Jeff Craig to pay Penn Diesel for the Engine work for a total of \$5,627.22. The motion carried with all in favor.

Councilman Jeff Craig congratulated John Berger, coach of the LV Ram High School Basketball team. The LV Rams recently won the Heritage Conference Championship last Friday in Indiana PA. The team moves into the playoffs.

Jeff Craig reported that the police consolidation has gone off without a hitch. It was reported that the police officers are all happy. The police cars have not yet received their decaling. A grant was received this week from the Allegheny Foundation which will provide for 5 wraps for the police cars.

Jeff Craig reported that the LV Police Commission is planning approximately \$50,000 worth of upgrades to the Ligonier Township complex and to the Borough Administrative office from the assistance of a Foundation who has consented to underwrite the cost of improvements. Some of the upgrades include a new locker room plus new computer servers. A follow up meeting with the foundation will be held within a few weeks.

Assistant Chief Mike Matrunic reported that January was a busy month for the new regionalized department fielding 500 calls.

Officers are sporting new logo patches on their uniforms. The Ligonier Valley Police Commission has organized billing and payroll. The Department has finally received their operating number from the state and federal governments. On-duty officer teams direct coverage areas at shift changes, with the K-9 officer overlapping where needed. During regular hours the police department has one officer

patrolling north of Ligonier, another heading south and a third in town. Matrunics stated that he and Chief John Berger vary their shifts as well. The Department created a new patrol log that notes vehicle and foot patrols plus lists the businesses that are checked overnight.

Jeff Craig commented on parking meter enforcement by Ligonier Valley Police during off hours. The Commission has decided to run about a 3 month period and then come back to the Borough with a proposal for reimbursement.

**FINANCE**

N/A

**PLANNING / PERSONNEL**

Chairman Matt Smith reported that an additional uniform construction code inspection service should be added to our list to give residents another option.

**A motion** was made by Matt Smith and seconded by Jeff Craig to add TKL Code Inspectors of Indiana PA to the list of authorized code inspectors. The motion carried with all in favor.

**NEW BUSINESS**

N/A

**PUBLIC COMMENT**

N/A

Streets Supervisor Ron Ross reported that public works has been busy with snow removal. Ross stated that they have also put up new signs for Rules and Regulations on the Diamond.

Engineer Ben Faas advised that the Borough may need to consider a zoning ordinance amendment to address small wireless service installations. Faas submitted an executive summary to Council to review.

Faas submitted payment application #10 from Darr Construction for punch list items on the Diamond Park Renaissance Project in the amount of \$9,716.44.

**A motion** was made by Matt Smith and seconded by Mariah Fisher to approve Payment Application #10 in the amount of \$9,716.44 to Darr Construction. The motion carried unanimously.

Mayor Butch Bellas congratulated Jan Shaw and Ron Ross on their new positions. Mayor Bellas also reminded everyone to please clear their sidewalks from snow.

**MOTION TO ADJOURN**

**A motion** was made by Jeff Craig and seconded by Mariah Fisher to adjourn the meeting. All of Council was in favor. The meeting adjourned at 7:55 PM.

Respectfully submitted,

Jan Shaw  
Secretary-Treasurer

