

**October 9, 2017**

The regular meeting of the Ligonier Borough Council was held Monday, October 9, 2017 at 7:00PM in the Town Hall with James McDonnell presiding.

**Members Present:** James McDonnell, Gus Breegle Chick Cicconi, Matt Smith, Pat Scanlon. Absent was Judy Hoffer and Terry Murphy.

**Others Present:** Secretary-Treasurer Paul Fry, Mayor Ormond "Butch" Bellas, Solicitor George Welty, Engineer Ben Faas, Police Chief John Berger, Zoning Officer Rick Schwab. Absent was Fire Chief Steve Barron.

President James McDonnell welcomed everyone to the annual abbreviated Council meeting in advance of Fort Ligonier Days. With a full agenda, McDonnell added that Council would like to keep the meeting moving along.

#### **APPROVAL OF MINUTES**

**A motion** was made by Chick Cicconi and seconded by Pat Scanlon to approve the minutes of September 14, 2017 as presented. All of Council was in favor.

#### **BILLS PAYABLE**

**A motion** was made by Pat Scanlon and seconded by Matt Smith to approve the Bills Payable as also presented. The motion carried with all in favor.

#### **CONSENT CALENDAR**

**A motion** was made by Chick Cicconi and seconded by Gus Breegle to approve the Consent Calendar. The motion carried 5-0.

#### **UNFINISHED BUSINESS**

##### **Ordinance #569 Local Service Tax (LST)**

**A motion** was made by Pat Scanlon and seconded by Chick Cicconi to adopt Ordinance #569 LST Tax effective January 1, 2018. The motion carried unanimously.

##### **Berkheimer:**

**A motion** was made by Chick Cicconi and seconded by Pat Scanlon to continue with Berkheimer to collect the LST Tax. All of Council was in favor.

##### **Ordinance to increase metered parking rates:**

Solicitor Welty briefly went over the proposed ordinance to read as follows:

Each parking meter shall be so set as to display a signal showing legal parking upon the deposit of the following amounts for the following times and upon operation of said meter.

- A. The meter rates for vehicles parking in the municipal parking lots located on N. Market Street, Pine Alley and South Market Street shall be \$0.25 for each 30 minute time period.
- B. All other metered parking locations in the Borough of Ligonier shall have meter rates as follows:
  - (1). Free for the initial 15 minutes time period when meter is operated to register said free time period.
  - (2). \$0.25 for each 30 minute time period thereafter.

C. The monthly parking rates for parking permits in the municipal parking lots are established as follows:

- (1). \$55 per month for the North Market and Church Street lot designated as Lot A.

(2). \$45 per month for the Pine Alley parking lot designated as Lot C.  
(3). \$35 per month for the South Market Street lot designated as Lot B  
(4). The Borough Council shall establish by rules and regulations the number and location of permit parking spaces in each lot and the days and hours during which the parking permits are valid.

(5). Paragraph (5) is deleted.

D. The month parking rates for a metered street parking permit restricted only to a Ligonier Borough resident who has no off-street parking at his or her residence are as follows:

(1). \$35 per month with a 10% discount is paid one years in advance

(2). \$25 per month for a Ligonier Borough resident over the age of 70 years with a 10% discount if paid one year in advance.

**A motion** was made by Pat Scanlon and seconded by Chick Cicconi to advertise the proposed revised parking meter rates ordinance. The motion carried 5-0.

### **CORRESPONDENCE**

Letter received from Westmoreland County Transit Authority regarding Ligonier Borough's local share assessment for 2017-2018 of \$924.00.

**A motion** was made by Pat Scanlon and seconded by Matt Smith to authorize payment of \$924.00 to Westmoreland County Transit Authority for the Borough's 2017-2018 local share assessment. The motion carried unanimously.

Letter received from the LV Library asking the Borough to consider an allocation of \$1,200 to the library.

**A motion** was made by Chick Cicconi and seconded by Pat Scanlon to authorize donation of \$1,200 to the LV Library. All of Council was in favor.

Letter received from Clint Mullen 5k Coordinator of the LVMS notifying Council that their annual 5k Race will take place Friday, October 20, 2017 at 11:00-12:00pm. Chief Berger & first responder will be contacted for their assistance.

**A motion** was made by Matt Smith and seconded by Gus Breegle to approve the 5k Race on October 20, 2017 and activate the fire police. All of Council was in favor.

Letter received from LV Chamber of Commerce Executive Director Susan Grunstra requesting permission to approve the addition of one more temporary festival area for Fort Ligonier Days 2017. The application is for the ART Room Catering at 337 West Main Street. The license would be for the Kitchen on Main restaurant who also operates out of the Art Room location.

**A motion** was made by Pat Scanlon and seconded by Matt Smith to approve the above temporary festival area addition for Fort Ligonier Days 2017. The motion carried 5-0.

Email received from Rebecca Faulk, Agency Director at LV Learning Center requesting to have "Running of the Santas" event to help kick off the Town Wide Open House on December 3, 2017 at 11:15 AM to bring community awareness to quality early childhood education and mental health wellness. Participants will dress up as elves, Mrs. Claus, or Santa and will run the designated route starting at Ligonier Tavern & proceeding east towards the bandstand, halfway around the Diamond to the Town Hall.

**A motion** was made by Pat Scanlon and seconded by Matt Smith to approve the Running of the Santas event 12-3-17 @ 11:15 AM. All of Council was in favor.

Request received from Fire chief Steve Barron to close N. Fairfield, from Bank Alley to the Intersection at West Church Street on Saturday November 11, from 5PM to 12AM to stage the Fire Trucks for the Steel City Comedy Show at Ligonier Volunteer Hose Co. #1.

**A motion** was made by Chick Cicconi and seconded by Gus Breegle to approve the above request from Fire Chief Steve Barron. The motion carried with all in favor.

A request was received for Veteran's Day parade Saturday, November 11<sup>th</sup> @11:00 AM and to detour the Diamond and activate the fire police.

**A motion** was made by Matt Smith and seconded by Pat Scanlon to approve Veteran's Day detour on November 11, 2017 and activate the fire police. The motion was carried unanimously.

Request received from Boy Scout Troop 372 to set up for the sale of Christmas trees on the grass portion of Hadley Street November 11, 2017.

**A motion** was made by Matt Smith and seconded by Gus Breegle to approve Boy Scout Troop 372 to sell Christmas trees on Hadley Street Extension beginning Saturday November 11th. The motion carried with all in favor.

A request was received from LV Library to display photo/plans of the new library addition on the construction fence during Fort Ligonier Days.

**A motion** was made by Matt Smith and seconded by Pat Scanlon to approve the request from the LV Library. All of Council was in favor.

## **COMMITTEES REPORTS**

### **PARKS & RECREATION / SHADE TREE**

N/A

### **TOWN HALL**

In the absence of Chair Judy Hoffer, it was reported that the Town Hall window cleaning is almost finished.

### **PUBLIC WORKS**

Chairman Gus Breegle reported that the Public Works crew has been getting ready for Fort Ligonier Days. Leaf collection will begin after Fort Ligonier Days.

### **PUBLIC SAFETY**

**A motion** was made by Pat Scanlon and seconded by Chick Cicconi to authorize the hire of two new part-time police officers to replace two officers who are leaving. The motion carried with all in favor.

### **FINANCE**

It was reported that Town Hall investments are doing well.

### **PLANNING / PERSONNEL**

It was reported that the Ligonier Borough police collective bargaining agreement has been completed for 2018.

**A motion** was made by Pat Scanlon and seconded by Matt Smith to authorize signature for the collective bargaining agreement for the police for 2018. All of Council was in favor.

**NEW BUSINESS**

N/A

**PUBLIC COMMENT**

James McDonnell advised all that each person speaking would be limited to 2 minutes during Public Comment because this is an abbreviated meeting.

Vic Smith of Fort Ligonier Days was present and thanked Council for their support.

Justin Martinez was present and commented that he plans to protest Ligonier schools. He further commented that he will continue to go after the Ligonier Borough Fire Department. He was very loud, disruptive and used inappropriate language. President McDonnell instructed him to watch his mouth. After 2 minutes, according to Mayor Bellas's timer on his cell phone, Martinez was told his time was up. Martinez then left the meeting.

Sam Banales, distant relative of Justin Martinez commented that he is present to support the Ligonier Borough Fire Department and Council.

**COMMENDATIONS & COMMENTS from OFFICERS and DEPARTMENTS**

Zoning Officer Rick Schwab commented that placing signs between the sidewalk and curb is not permitted.

Engineer Ben Faas reported that the Diamond bid will open on November 9, 2017.

Police Chief John Berger thanked Council for the authorization to hire two new part-time officers.

Mayor Ormond "Butch" Bellas announced that Trick or Treating in the Borough will be October 31, 2017 6-8 PM

Mayor Bellas thanked Council for the two new part-time officers.

President James McDonnell made note that the next meeting of the Ligonier Borough Council will take place Thursday, November 9<sup>th</sup>, 2017 and told all to enjoy Fort Ligonier Days.

**MOTION TO ADJOURN**

**A motion** was made by Pat Scanlon and seconded by Matt Smith to adjourn the meeting. All of Council was in favor. The meeting was adjourned at 7:40 PM.

Respectfully submitted,

Paul A Fry  
Secretary-Treasurer  
Office Manager