

January 6, 2020

The Ligonier Borough Biennial Reorganization meeting was held Monday, January 6, 2020 @ 7:00 PM in the Town Hall.

Members Present: James St. Clair, Matt Smith, Mariah Fisher, Jeff Craig, Judy Hoffer, Robert Barron, & Nate Sylvester. Absent was Jr. Council Member Izabella Wentzell.

Others Present: Secretary-Treasurer Jan Shaw, Street Supervisor Ron Ross, Mayor Ormond “Butch” Bellas, Solicitor George Welty, and Zoning Officer Rick Schwab. Absent was Police Chief John Berger, Fire Chief Corey Blystone, and Code Enforcement Officer Shawn Knepper.

The Honorable Ormond “Butch” Bellas called the meeting to order. Roll Call was taken after the Pledge of Allegiance.

The meeting was opened by Mayor Bellas with an election of Council President.

Jeff Craig nominated James St. Clair for President with Mariah Fisher seconding the motion.

With no other nominations received Mayor Bellas asked Council to verbally vote on James St. Clair for President.

James St. Clair is the Council President with a unanimous vote by all.

Mayor Bellas asked for nominations for Vice President.

Mariah Fisher nominated Matt Smith for Vice President with Judy Hoffer seconding the motion.

With no other nominations received Mayor Bellas asked Council to verbally vote on Matt Smith for Vice President.

Matt Smith is the Council Vice President with a unanimous vote by all.

Mayor Bellas turned over the gavel to Council President James St. Clair.

NEW BUISNESS

Re-Enact Ordinances:

- #262 Real Estate Transfer Tax 1%
- #328 Wage Tax .5%
- #329 Per Capita Tax \$5.00
- #361 Amusement Tax 5%
- #368 Occupational Privilege Tax \$5.00
- #369 LST Tax \$52.00

A motion was made by Judy Hoffer and seconded by Matt Smith to re-enact the ordinances. The motion carried with all in favor.

Depositories for Borough Funds:

- BNY Mellon Bank
- Citizens Bank
- Commercial Bank
- First National Bank
- PNC Bank
- Standard Bank
- First Commonwealth Bank
- Somerset Trust Co.

A motion was made by Judy Hoffer and seconded by Mariah Fisher to approve the list for Depositories for Borough Funds. All of Council was in favor.

Financial Services:

Berkheimer Tax Administrator – Act 511 Taxes, LST Tax
PNC Advisors – Police Pension Fund
Guyasuta Investment advisors – Town Hall & P&R Funds
Mockenhaupt – Police Pension Fund

A motion was made by Judy Hoffer and seconded by Matt Smith to approve the above listed Financial Services. The motion carried unanimously.

Appointments for 2020:

Auditor: Delisi Keenan & Associates
Solicitor – Welty & Welty (George Welty)
Engineer – EADS Group (Ben Faas)
Fire Chief – (Corey Blystone)
Assistant Secretary-Treasurer / Public Works Advisor - (Paul Fry)
Secretary-Treasurer – (Jan Shaw)
Zoning Board Counsel – (David DeRose)
Vacancy Board Chairman – (Robert Bell)
Zoning Officer – (Rick Schwab)
UCC Appeals Board Counsel – (Mark Sorice)
Delegate for State Borough’s Convention – (Jan Shaw)
Right To Know Officer – (Jan Shaw)
Chief Financial Officer (Pension Plan) – (Jan Shaw)
Delegate for Act 32 Tax Collection Committee for 2020 – (Jan Shaw)
Emergency Management Coordinator – (Gene Stouffer)
Code Enforcement Officer – (Shawn Knepper)
Animal Control Officer – (Amber Noel)
Building Code Inspectors – (TKL Code Inspection Services & American Building Inspection Services, Inc. Merle Musick)
Planning Commission Member – (Peter Fitzner)

A motion was made by Jeff Craig and seconded by Mariah Fisher to approve the Appointments for 2020. The motion carried with all in favor.

Bidding Threshold for 2020:

The Pennsylvania Department of Labor & Industry published the authority and municipal bidding thresholds for 2020. Under Act 90 of 2011, the bidding thresholds provide for an annual inflation adjustment based on the Consumer Price Index for All Urban Consumers.

Beginning on January 1, 2020, the bidding thresholds will be as follows for boroughs; purchases and contracts below \$11,300 require no formal bidding or written/telephonic quotations; purchases and contracts between \$11,300 and \$21,000 require three written / telephonic quotations; and purchases and contracts over \$21,000 require formal bidding.

COMMENDATIONS and COMMENTS from OFFICERS and DEPARTMENTS

Secretary-Treasurer Jan Shaw thanked Council for her re-appointment.
Solicitor Welty also thanked Council for his re-appointment and welcomed new Council members Nate Sylvester and Robert Barron as well as Judy Hoffer for her re-election.

Zoning Officer Rick Schwab thanked Council for his re-appointment.

Mayor Bellas welcomed new Council and wished all a Happy New Year.

President of Council James St Clair thanked all for coming.

The regular monthly meetings for the calendar year 2020 for the Council of the Borough of Ligonier will be held at Council Chambers in Ligonier Town Hall located at 120 East Main Street Ligonier PA 15658.

The regular monthly meeting of the Ligonier Borough Council will be held at 7:00PM on the second Thursday of each month, Jan 9, Feb 13, Mar 12, Apr 9, May 14, June 11, July 9, Aug 13, Sept 10, with the exception for Fort Ligonier Days; the meeting will be held on Monday October 5, November 12 and December 10, 2020.

The Ligonier Borough Planning Commission will conduct business on the fourth Tuesday of the month except November and December, which they will meet on the third Tuesday at Town Hall @ 7:00PM.

A motion was made by Mariah Fisher and seconded by Judy Hoffer to approve the above meeting dates for Ligonier Borough Council / Planning Commission for 2020. All were in favor.

MOTION TO ADJOURN

A motion was made by Matt Smith and seconded by Jeff Craig to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 7:10PM.

Respectfully submitted,

Janette Shaw
Secretary-Treasurer